

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**LIGHTING, OUTSIDE**

**SITE AND BLDG #:** NY058-104

**MECHANIC:**

*Deon Rose*

*2/14/20*

**LOCATION/RM #:** *Outside Parking Lot*

**SIGNATURE:**

**DATE:**

**START TIME:** *2 pm*

**FINISH TIME:** *3 pm*

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY058-104	6996	10335	PM-MO-10335	Metal Halide			J-45 4-pc Double Light, Pole Mounted Military Equipment Parking	
NY058-104	6997	10336	PM-MO-10336	High Press Sodium			J-45 10-pc Motor Vehicle Area Light Military Equipment Parking	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>					
1	Open and tag switch.	✓			
2	Inspect visual condition of wiring. Look for evidence of overheating.	✓			
3	Check for proper light operation.	✓			
4	<b>Test operation of automatic switches/ time clock/ photocells if applicable.</b>	✓			
5	Inspect light pole and mounting devices for deficiencies.	✓			
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	✓			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed performed by: General Maintenance Worker **Additional Notes:**

