

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**TANKS, WATER STORAGE**

SITE AND BLDG #: **NY070N01**

MECHANIC  
 SIGNATURE: **James R. Groft Jr**

DATE: **03/10/2025**

LOCATION/RM #:

WO# **18121**ASSET # **4837**

START TIME:

FINISH TIME:

| CHECK POINT                                       | CHECKPOINT DESCRIPTION  | TASK COMPLETE                       |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)             |
|---|---|-------------------------------------|----|---|
|   |   | YES                                 | NO |   |
| <b>SPECIAL INSTRUCTIONS</b>                       |   |                                     |    |   |
| 1   | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                     | <input checked="" type="checkbox"/> |    |   |
| <b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b> |   |                                     |    |   |
| 1   | Examine exterior of tank including fittings, manholes, and handholes for leaks, signs of corrosion, and correct as indicated.   | <input checked="" type="checkbox"/> |    |  |
| 2   | Inspect structural supports and repair or replace damaged insulation or covering. If insulation contains asbestos and is damaged or eroded, it is considered a hazardous waste. | <input checked="" type="checkbox"/> |    |   |
| 3   | Clean, test and inspect sight glasses, valves, fittings, drains, and controls.  | <input checked="" type="checkbox"/> |    |   |
| 4   | Clean up work site.   | <input checked="" type="checkbox"/> |    |   |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**