

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: Pc 052 -01LOCATION/RM #: Parking WO# 10262ASSET # 7392MECHANIC
SIGNATURE: DATE: 5/17/10START TIME: 5:30FINISH TIME: 5:45

ITEM NO.	DESCRIPTION	COMPLETION	
		YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		
2	Schedule and coordinate work with operating personnel.		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		
4	Open and tag switch.		
5	Inspect visual condition of wiring. Look for evidence of overheating.		
6	Check for proper light operation.		
7	Test operation of automatic switches/ time clock/ photocells if applicable.		
8	Inspect light pole and mounting devices for deficiencies.		
9	For any noted deficiency, take pictures and open corrective maintenance ticket.		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

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