

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

Filter Replacement

SITE AND BLDG #: Pa053-01

MECHANIC
SIGNATURE: 

DATE: 9-17-19

LOCATION/RM #: 103

START TIME:

FINISH TIME:

| Site Location | WO # | Asset # | PM # | Manufacturer | Model Number | Serial # | Asset Description | Asset Location |
|---------------|-------|---------|------|--------------|--------------|----------|-------------------|----------------|
| Pa053 | 10709 | 4629-1 | | Carrier | | | fan coil | |

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|---|---------------|----|---|
| | | YES | NO | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Check, clean, and/or replace both internal and external filters as necessary. | ✓ | | |
| 2 | Label and Date Filter | ✓ | | |
| 3 | Did YELLOW Maintenance Tag get Initialed | ✓ | | Make sure YELLOW Maint Tag is initialed on Asset |
| 3 | Did all High Asset Filters get Changed | ✓ | | |
| Qty | Size | | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
| | medium | | | |
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Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: GMW **Additional Notes:**

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST Filter Replacement

SITE AND BLDG #: P053-01 MECHANIC SIGNATURE:  DATE: 9/17/19
LOCATION/RM #: 117 START TIME: 8:10 FINISH TIME: 5:15

| Site Location | WO # | Asset # | PM # | Manufac turer | Model Number | Serial # | Asset Description | Asset Location |
|---------------|-------|---------|------|---------------|--------------|----------|-------------------|----------------|
| P053 | 10701 | 4629-2 | | Carnel | | | fan grill | |

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|-------------|---|-------------------------------------|--------------------------|--|
| | | YES | NO | |
| 1 | Check, clean, and/or replace both internal and external filters as necessary. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 2 | Label and Date Filter | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 3 | Did YELLOW Maintenance Tag get Initiated | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Make sure YELLOW Maint Tag is initiated on Asset |
| 3 | Did all High Asset Filters get Changed | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| Qty | Size | | | NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
| | media 511H91 | | | |
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PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST Filter Replacement

SITE AND BLDG #: Pa 053-01 MECHANIC SIGNATURE: [Signature] DATE: 9-16-19
 LOCATION/RM #: entrance START TIME: 8 FINISH TIME: 8:05

| Site Location | WO # | Asset # | PM # | Manufac turer | Model Number | Serial # | Asset Description | Asset Location |
|---------------|-------|---------|------|---------------|--------------|----------|-------------------|----------------|
| Pa 053 | 10709 | 4629-3 | | Cattief | | | Fan coil | |

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|-------------|---|-------------------------------------|----|---|
| | | YES | NO | |
| 1 | Check, clean, and/or replace both internal and external filters as necessary. | <input checked="" type="checkbox"/> | | |
| 2 | Label and Date Filter | <input checked="" type="checkbox"/> | | |
| 3 | Did YELLOW Maintenance Tag get Initialed | <input checked="" type="checkbox"/> | | Make sure YELLOW Maint Tag is initialed on Asset |
| 3 | Did all High Asset Filters get Changed | <input checked="" type="checkbox"/> | | |
| Qty | Size | | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
| | media | | | |
| | | | | |
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