

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GREASE TRAP**

SITE AND BLDG #:

PA 072-1

MECHANIC  
SIGNATURE:LOCATION/RM # *outside* WO#10828 ASSET # 7494

DATE: 9-26-19

START TIME:

8:00

FINISH TIME:

8:10

ITEM #	DESCRIPTION/DESCRIPTION	TASK CONDITION	SPECIAL INSTRUCTIONS		NOTES/ACCOMPLISHMENTS DURING COMPLETION OF THIS MAINTENANCE ACTIVITY
			YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
3	Insure proper grease disposal.				
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>					
1	Do not use enzymes, acids, caustics, solvents or emulsifying products when cleaning or maintaining the grease traps.				
2	Remove lid. If the trap is equipped with removable baffles, remove them.				
3	Make sure the flow restrictor on the inflow pipe is present.				
4	If damages, missing parts, or cleaning is required, report them as needed to ensure proper working operation.				
5	Replace lid and baffles.				
6	Return (or fill) water to grease trap				
7	Record grease trap maintenance activities on your log or request a receipt from your grease hauler. Keep records for 3 years.				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes:

B/K