

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

SUMP PUMP

SITE AND BLDG #: NY067-01 Utica

**MECHANIC
SIGNATURE:**
DATE: 7/5/23

LOCATION/RM #: Boiler Rm. **WO#** 22454 **ASSET #** 10610

START TIME: 1415

FINISH TIME: 1436

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|---|---------------|----|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | X | | |
| 2 | Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard. | X | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Remove cover plates and flush pit. | X | | |
| 2 | Inspect check valve. | X | | |
| 3 | Inspect interior of pit for cracks. | X | | |
| 4 | Inspect cover plate is in place | X | | |
| 5 | Insuure the unit is operating properly, report any deficiencies | X | | |
| 6 | Clean up work area and remove all debris. | X | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: