

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST UNIT HEATER, HOT WATER

SITE AND BLDG #:

PA118

MECHANIC
SIGNATURE:*Peter J. B...*

DATE: 1/11/2023

LOCATION/RM #:

WO#11646 ASSET\$see notes

START TIME:

9:30Am

FINISH TIME: 12:00PM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO. PROVIDE EXPLANATION)
		YES	NO	
1	Schedule shutdown with operating personnel.	•		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	•		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check valve for signs of abnormal wear and leaks. Replace packing if needed.	•		
2	Clean the coils	•		
3	Comb the fins as needed.	•		need filter 9x34x1
4	Clean all fans and motors.	•		
5	Check operation of controls and safeties.	•		
6	Lubricate as required.	•		
7	Check all motors, belts, pulleys, shafts, etc. for alignment.	•		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

Asset# 4060,4061,4062,4063,4064,4065,4066,4067,4068,4069,4070,4466,