

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY013 Date of Visit: 5/11/23

Contractor Personnel on Site:

1. Patrick Brown 3. _____
2. _____ 4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO#'S , 21854 , 22006 , 22007 , 22008 , 22009 , 22010 ,
2. 22011 , 22012 , 22081 , 22087 , 22102 , 22185 , 22019 ,
3. 22014 , 22015 ,
4. ASSET#'S , IL-12 , 9220 , 9222 , 9240 , 9241 , 9243 , 9244 ,
5. 9245 , 9261 , 9262 , 9263 , IL-13 , 190917- ,
131,102,103,132,127,128

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Brown Date: 5/11/23

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Sanchez Corrigan/SFC Date: 5/11/23

Signed: 

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
ROOF DRAINS, DOWNSPOUT, AND GUTTER INSPECTION

SITE AND BLDG #: NY013 BLDG1

LOCATION/RM #: BLDG1 **WO#** 22102 **ASSET #** 190917-127,128

**MECHANIC
SIGNATURE:**


DATE: 5/11/23

START TIME: 10:30am

FINISH TIME: 11am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Use care when working in high places.	✓		
3	Use safety line with harness if necessary.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check gutters, drains, and downspouts to insure that they are properly attached to the building, connections sealed, and free of debris.	✓		
2	Check drain strainers/screens for condition and proper installation.	✓		
3	If downspouts have heaters, test, operate and correct deficiencies.	✓		
4	Remove all trash, debris or unsecured material from roof area and gutters.	✓		
5	Where downspouts discharge onto lower roofs, check if there has been any scouring of the surfacing.	✓		
6	Check for missing or damaged splash blocks.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: