

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY039 Date of Visit: 11/1/22

Contractor Personnel on Site:

1. Patrick Brown 3. _____
2. _____ 4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO#'S , 19454 , 19455 , 19484 , 19686-19689 , 19701 ,
2. 19705 , 19716 , 19726 , 19690 , 19691 , 19486 , 19692 ,
3. 19693 ,
4. ASSET#'S , 9932 , 9935 , 9898 , 9929 , 9933 , 9934 , 9890 ,
5. 9940 , 9941 , 9946 , 9947 , IL-31,33 , 190917- , 269 , 250 ,
- 251 , 263 , 268 , 265 , 266 ,

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: PATRICK BROWN Date: 11/1/22

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SSGT SHIFFLETT Date: 11/1/22

Signed: 

E-Mail: MICHAEL.SHIFFLETT@USMC.MIL

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
ROOF DRAINS, DOWNSPOUT, AND GUTTER INSPECTION

SITE AND BLDG #: NY039 BLDG1

LOCATION/RM #: BLDG1 **WO#** 19726 **ASSET #** 190917-
265,266

**MECHANIC
SIGNATURE:** 

DATE: 11/1/22

START TIME: 12:30pm

FINISH TIME: 1:30pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Use care when working in high places.	✓		
3	Use safety line with harness if necessary.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check gutters, drains, and downspouts to insure that they are properly attached to the building, connections sealed, and free of debris.	✓		
2	Check drain strainers/screens for condition and proper installation.	✓		
3	If downspouts have heaters, test, operate and correct deficiencies.	✓		
4	Remove all trash, debris or unsecured material from roof area and gutters.	✓		
5	Where downspouts discharge onto lower roofs, check if there has been any scouring of the surfacing.	✓		
6	Check for missing or damaged splash blocks.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: