

Purchase Order/Expense Voucher Form

Voucher No: _____
Purchase Order No: _____

Purchase Order

Expense Voucher

Vendor Name: S&S Mechanical		Vendor Code:
Voucher Date: 11/26/2018		Invoice Number: 58923
S&S Mechanical 4845 South Crain Highway Upper Marlboro, MD 20772		Invoice Date : 11/16/18 Due Date: 12/16/18 Ship to:
Phone Number: 301-574-1555		Bill to:
Vendor Terms: Net 30		

Deltek A/C No./ Contract No.	Date	Item Description or Destination	Mileage x (Joint Travel Regulation Rate) per Mile	Amount
BILLABLE	11/16/18	MD016 WO#6445 CSS#16302 INV#58923	1 STK	\$213.19
TOTAL EXPENSES:				213.19
(LESS) COMPANY CREDIT CARD:				
P.O. not to exceed:				
TOTAL:	PLEASE PAY BILL			213.19



RWH 11/26/18

Voucher Completed by: Rick Hicks

Employee No. _____ Date _____

Checked By: _____

Supervisor Signature:

Employee No. _____ Date _____

Reviewed By: _____

Program Manager/Assistant Program Manager Signature:

Employee No. _____ Date _____



Rev. 0, 09/10/2003

Vice President, Administration Signature:

Purchase Order/Expense Voucher Form

Employee No. _____ Date _____



S&S MECHANICAL

4845 South Crain Highway
Upper Marlboro, Maryland 20772

301-574-1555

Invoice

Date	Invoice #
11/16/2018	58923

Bill To
CMI Management, Inc. Richard Hicks 5285 Shawnee Road Suite #510 Alexandria, VA 22312

Service Address
SOUTHERN MARYLAND MEM USARC - MD016 5550 Dowerhouse Road Upper Marlboro, MD 20772

Work Order No.	Terms
6445	Net 30

Item	Description	Qty	Rate	Amount
Plumbing Labor	The boiler low water cut off nipple needed extended. Extended the 1in drain line 22in it is now 4" off of the floor. Work complete.	2	100.00	200.00
Materials	1" black pipe	1	7.20	7.20
Materials	1" threaded coupling	1	5.99	5.99
<p style="text-align: center;"> ^{MD016} ^{WO #0445} ^{CSS# 16302} ^{(1) STK} </p>				
Tax is included in total invoice amount				

Make all checks payable to S&S Mechanical. Overdue accounts are subject to a service charge of 1% per month. Thank you for your business.

Payments/Credits \$0.00

Balance Due

\$213.19

info@sandsmidatlantic.com

www.sandsmidatlantic.com

[Signature]