

**CERTIFICATION OF WORK**  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: WV046

Date of Visit: 6/2/2025

Contractor Personnel on Site:

1. Jordan Koblentz      2. \_\_\_\_\_

**Work Performed:**

**Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)**

1. WO# 217964

**Service Calls – Service Call Number and Description**

1. CSS# 3031236 WO 18488      Drove to Parkersburg USARC, checked in, went to the boiler room, removed the old control and installed the new one, wired in the pressure sensor and tank level sensor, wired in the power and started the controller, I found I was getting an alarm for no 4-20mA signal from the tank level sensor and it was saying level low, the tank had about 4" of glycol in it, I put another 5 gallon bucket of glycol that was customer supplied and 3 gallons of water to get the percentages correct, this did not fix it, I tried going through the configuration but everything looked alright, I called Tech support and once I was able to talk to them we trouble shot the controller and found that the tank level sensor is not reading, I unplugged it for now as the pump will run without it but it doesn't know when the tank is empty and could burn up the pump, I will quote out a new sensor.

2. CSS# \_\_\_\_\_

3. CSS# \_\_\_\_\_

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**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Jordan Koblentz      Date: 6/2/2025

Signed: 

To be signed by Facility Manager:

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name/Rank: Timothy Gillenwalters      Date: 6/2/2025

Signed: 

E-Mail: \_\_\_\_\_

## CASTO TECHNICAL SERVICES, INC.

## SERVICE REPORT

DATE 2025 6 2 ARRIVAL TIME 6:45AM DEPARTURE TIME JOB/TCK. NO. 217964

JOB/TCK. NO. 217964

**CUSTOMER P.O. NO. \_\_\_\_\_**

**JOB NAME/LOCATION** USARC - Parkersburg WV046

**SERVICE REQUESTED** (4) Pricing verified 3/27 - Investment is to replace the Obsolete Controller on the Glycol Feeder located in the

Manufacture:				
Model#:				
Serial#:				
Refrigerant Added:	Qty	lb	oz	TYPE
Refrigerant Removed:	Qty	lb	oz	TYPE

Leak Tested  
 Leak Found  
 Leak Repaired

**WORK PERFORMED/UNIT INFO.**

Drove to Parkersburg USARC, checked in, went to the boiler room, removed the old control and installed the new one, wired in the pressure sensor and tank level sensor, wired in the power and started the controller, I found I was getting an alarm for no 4-20mA signal from the tank level sensor and it was saying level low, the tank had about 4" of glycol in it, I put another 5 gallon bucket of glycol that was customer supplied and 3 gallons of water to get the percentages correct, this did not fix it, I tried going through the configuration but everything looked alright, I called Tech support and once I was able to talk to them we trouble shot the controller and found that the tank level sensor is not reading, I unplugged it for now as the pump will run without it

#### **NATURE OF WORK**

**Regular Service** \_\_\_\_\_

**Quoted Service** \_\_\_\_\_

**Start-up/Warranty** \_\_\_\_\_

**SPD** \_\_\_\_\_

**Contract Service** \_\_\_\_\_

## Energy Management \_\_\_\_\_

**PARTS, MATERIALS AND SUBCONTRACTED SERVICES**

## **SUMMARY OF TIME**

JOB COMPLETE YES X NO \_\_\_\_\_ EXPLAIN \_\_\_\_\_

YES  NO  EXPLAIN \_\_\_\_\_

**SIGNATURE** 

### **Customer Representative**

CASTO TECHNICAL SERVICES, INC.

## SERVICE REPORT

DEPARTURE TIME \_\_\_\_\_ JOB/TCK. NO. 217964

JOB/TCK. NO. 217964

**CUSTOMER P.O. NO. \_\_\_\_\_**

**JOB NAME/LOCATION** USARC - Parkersburg WV046

**SERVICE REQUESTED** *BMA Building.*

Manufacture: \_\_\_\_\_  
Model#: \_\_\_\_\_  
Serial#: \_\_\_\_\_

Refrigerant Added:	Qty	lb	oz	TYPE
Refrigerant Removed:	Qty	lb	oz	TYPE

- Leak Tested
- Leak Found
- Leak Repaired

Method: \_\_\_\_\_

Total Charge: \_\_\_\_\_

**WORK PERFORMED/UNIT INFO.**

but it doesn't know when the tank is empty and could burn up the pump, I will quote out a new sensor.

**NATURE OF WORK**

Regular Service \_\_\_\_\_

Quoted Service \_\_\_\_\_

Start-up/Warranty \_\_\_\_\_

SPD \_\_\_\_\_

Contract Service \_\_\_\_\_

Energy Management \_\_\_\_\_

**PARTS, MATERIALS AND SUBCONTRACTED SERVICES**

## **SUMMARY OF TIME**

**JOB COMPLETE**

YES \_\_\_\_\_ NO \_\_\_\_\_ EXPLAIN \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

### **Customer Representative**