

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Rockville MD28 Date of Visit: 9/26/19

Contractor Personnel on Site:

1. Patrick Donovan
2. Danuel G. Holman

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 8270, Vault door + Security System

Service Calls – Service Call Number and Description

1. CSS# \_\_\_\_\_
2. CSS# \_\_\_\_\_
3. CSS# \_\_\_\_\_

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: 9/26/19

Signed: [Signature]

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: MSG Cynthia L. Griffin Date: 26 Sept 19

Signed: [Signature]

E-Mail: jennifer.m.castro@...

# **PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST** **SECURITY SYSTEM**

SITE AND BLDG #: Rockville MD021

MECHANIC SIGNATURE: [Signature] DATE: 9/26/19

LOCATION/RM #: 4th WO# 8270 ASSET # see notes

START TIME: 12:00 FINISH TIME: 12:45

		NO.	YES
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	
1	Test the control panels for communications to the monitoring center, sirens, tamper, cameras, and strobe lights.	<input checked="" type="checkbox"/>	
2	Inspect and test the operation of all detection devices	<input checked="" type="checkbox"/>	
3	Check power supplies	<input checked="" type="checkbox"/>	
4	Verify that no compromise to devices has occurred (compromise of devices could be from building alterations, partitions, furniture or other obstacles)	<input checked="" type="checkbox"/>	
5	Test the batteries on remotes and wireless sensors inspection of all visible wiring and conduits	<input checked="" type="checkbox"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker  
Additional Notes:

Asset# 1273  
1274  
1275

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST VAULT DOOR

SITE AND BLDG #:

Rockville MD 2081

MECHANIC  
SIGNATURE:


DATE: 9/26/19

LOCATION/RM #: Vault

WO# 8270

ASSET # 1279

START TIME: 12:50

FINISH TIME: 1:20

1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
1	Check alignment of dial ring with lock case; correct if necessary.	<input checked="" type="checkbox"/>		
2	Check mounting screws of dial ring and lock case; tighten them, using a thread locking compound.	<input checked="" type="checkbox"/>		
3	Look for corrosion or presence of any foreign matter that will in any manner affect the lock's proper operation.	<input checked="" type="checkbox"/>		
4	Look for any signs of malfunctioning or impending failure.	<input checked="" type="checkbox"/>		
5	Look for any signs of tampering, forced, or covert entry; report this to the local Security and Law Enforcement Office.	<input checked="" type="checkbox"/>		
6	Check Alignment of door with frame	<input checked="" type="checkbox"/>		
7	Check for difficulty in opening, closing or locking the door.	<input checked="" type="checkbox"/>		
8	Replace all defective hardware	<input checked="" type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM1 up to \$250 (direct labor and direct material cost) per PM1 occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.  
To be performed by: General Maintenance Worker  
Additional Notes: