

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**SUMP PUMP**

SITE AND BLDG #: **NY010 BLDG1**

boiler room

LOCATION/RM #: **WO# 14189 ASSET # 7276**MECHANIC  
SIGNATURE:DATE: **11/9/23**START TIME: **11am**FINISH TIME: **11:30am**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		SPECIAL INSTRUCTIONS
		YES	NO	
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
2	Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard.	✓		
<b>TO BE PERFORMED AT EACH INSPECTION</b>				
1	Remove cover plates and flush pit.	✓		
2	Inspect check valve.	✓		
3	Inspect interior of pit for cracks.	✓		
4	Inspect cover plate is in place	✓		
5	Insure the unit is operating properly, report any deficiencies	✓		
6	Clean up work area and remove all debris.	✓		



Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and materials) and any corrective maintenance up to \$250. Any repair or corrective maintenance exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**