

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**SUMP PUMP**

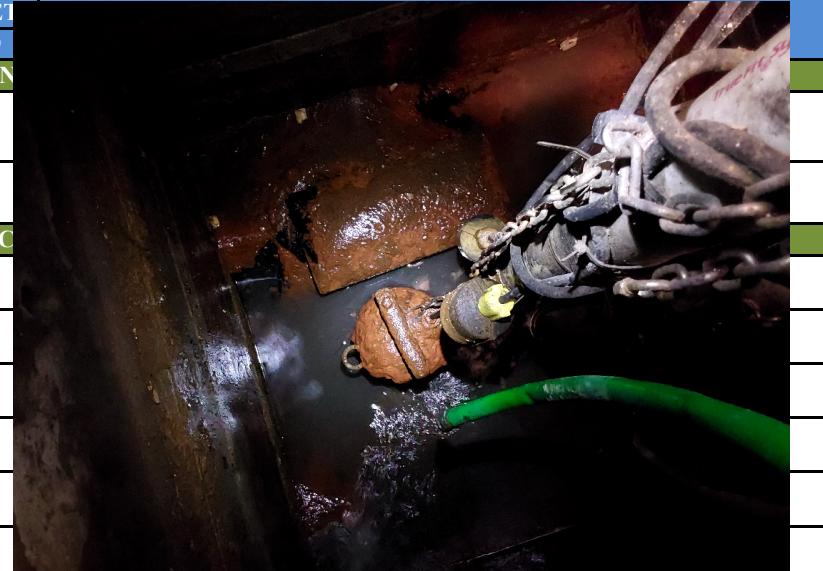
**SITE AND BLDG #:** NY070 BLDG1  
**mechanical room**  
**LOCATION/RM #:** WO# 13537 ASSET # 7277

**MECHANIC  
SIGNATURE:** 

**DATE:** 8/7/23

**START TIME:** 12:30pm

**FINISH TIME:** 1pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		SPECIAL INSTRUCTION	
		YES	NO		
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓			
2	Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard.	✓			
<b>TO BE PERFORMED AT EACH INSPECTION</b>					
1	Remove cover plates and flush pit.	✓			
2	Inspect check valve.	✓			
3	Inspect interior of pit for cracks.	✓			
4	Inspect cover plate is in place	✓			
5	Insure the unit is operating properly, report any deficiencies	✓			
6	Clean up work area and remove all debris.	✓			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**

During the p m I found one of the two Sump pumps is not functioning properly I'm requesting a work order to be open