

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### TANKS, WATER STORAGE

SITE AND BLDG #: NY052 BLDG1  
 mechanical room  
 LOCATION/RM #: \_\_\_\_\_ WO# 13781 ASSET # 5015

MECHANIC SIGNATURE: \_\_\_\_\_ DATE: 9/19/23  
 START TIME: 8:15am FINISH TIME: 8:30am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		<input checked="" type="checkbox"/>	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Examine exterior of tank including fittings, manholes, and handholes for leaks, signs of corrosion, and correct as indicated.		<input checked="" type="checkbox"/>	This tank was removed when the new water heater was installed
2	Inspect structural supports and repair or replace damaged insulation or covering. If insulation contains asbestos and is damaged or eroded, it is considered a hazardous waste.		<input checked="" type="checkbox"/>	
3	Clean, test and inspect sight glasses, valves, fittings, drains, and controls.		<input checked="" type="checkbox"/>	
4	Clean up work site.		<input checked="" type="checkbox"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**