

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, INFRA-RED, RADIANT, GAS


SITE AND BLDG #: PA035

MECHANIC SIGNATURE: *Pat Boardman* DATE: 1/5/2024

LOCATION/RM #: WO# 14683 ASSET # 4267

START TIME: 10:30AM

FINISH TIME: 11:00AM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)		
		YES	NO			
SPECIAL INSTRUCTIONS						
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	●				
TO BE PERFORMED AT EACH INSPECTION						
1	For gas/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.	●				
2	Clean dirt from heater, vaccuming is preferred.	●				
3	Check operation of gas valve.	●				
4	Check for gas leaks.	●				
5	Check operation of thermostat.	●				
6	If applicable, replace primary air intake filter.	●				
7	As needed, clean spark electrode and reset gap, replace if necessary.	●				
8	Inspect flue pipe and connections.	●				
9	If applicable, inspect and clean outside air blower and blower intake.	●				
10	Inspect unit for proper operation.	●				
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	●				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: HVAC Technician

Additional Notes: