

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: **PA118**MECHANIC SIGNATURE: *Pat Boudreau* DATE: **7/2/2024**LOCATION/RM #: _____ WO# **16037** ASSET # **See notes**START TIME: **1:00PM**FINISH TIME: **1:45PM**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO		
SPECIAL INSTRUCTIONS					
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	●			
TO BE PERFORMED AT EACH INSPECTION					
1	For gas/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.	●			
2	Clean dirt from heater, vaccuming is preferred.	●			
3	Check operation of gas valve.	●			
4	Check for gas leaks.	●			
5	Check operation of thermostat.	●			
6	If applicable, replace primary air intake filter.	●			
7	As needed, clean spark electrode and reset gap, replace if necessary.	●			
8	Inspect flue pipe and connections.	●			
9	If applicable, inspect and clean outside air blower and blower intake.	●			
10	Inspect unit for proper operation.	●			
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	●			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: HVAC Technician

Additional Notes: **Asset4149,4505,4617 4149 has been remov**