

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**SLIDE GATE OPERATOR & ENTRY SYSTEM (AUTOMATED ACCESS SYSTEM)**

**SITE AND BLDG #:** VA048-01

**MECHANIC SIGNATURE:** *Tu L*

**DATE:** 12/4/18

**LOCATION/RM #:** Front Entrance

**START TIME:** 9am

**FINISH TIME:** 10am

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA048-01	5153	1463	PM-MO-1463	Hy Security			J-1502000-49 1-pc Automatic Gate SGL Gate, Auto, Cantilever West Park Ent-Egress (35ft Gate)	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer’s recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2	Schedule shutdown with operating personnel.			
3	Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
4	This work should be scheduled at non-peak hours.			
5	Notify affected personnel before performing PM (alarmed or security entrances).			
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check gate for proper operation, binding, or misalignment; adjust as necessary.			
2	Check gate wheels, rollers and guides for wear; replace as necessary.			
3	Inspect drive belt for alignment, tightness, and wear.			
4	Check chain for sagging, tighten if necessary.			

5	Check that the gate reverses on contact with an object in both the opening and closing cycles. Adjust the clutch if necessary.			
6	Check vehicular reverse and shadow loops for proper operation.			
7	Check manual release for proper operation.			
8	Check keyless entry pad and intercom system/call box for proper operation (entry pad outside of facility)			
9	Check keyless entry UPS battery. Replace if needed			
10	Inspect unit for overall condition and recommend for replacement or other needed repairs.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

Keypad interm.mently has issues  
Corrective measures needed.

