

### CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Alexandria VAB Date of Visit: 9/26/19

Contractor Personnel on Site:

1. Patrick Donovan

2. \_\_\_\_\_

#### Work Performed:

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 10265, 10316, 10574, 10283, 10310

#### Service Calls – Service Call Number and Description

1. CSS# \_\_\_\_\_
2. CSS# \_\_\_\_\_
3. CSS# \_\_\_\_\_

### CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: \_\_\_\_\_

Signed: [Signature]

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Arthur M... Date: 9/26/19

Signed: [Signature]

E-Mail: \_\_\_\_\_

Humidity + Temps.

Rm 113 B 75.3° + 33.7%

lobby 74.9° + 36.3%

202 B 75.5° + 37.1%

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST CIRCULATING AND BOOSTER PUMPS

SITE AND BLDG #:

*Alexandria 14002*MECHANIC  
SIGNATURE:

DATE:

*9/24/19*

LOCATION/RM #:

*Mechanical Room WO# 10316 ASSET # 1667+1668*

START TIME:

*1:00*

FINISH TIME:

*2:05*

| 1 | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.  | <input checked="" type="checkbox"/> |  |  |                               |
|---|---|-------------------------------------|--|--|-------------------------------|
| 2 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.   | <input checked="" type="checkbox"/> |  |  |                               |
| 3 | It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump. | <input checked="" type="checkbox"/> |  |  |                               |
| 1 | Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication at least annually.   | <input checked="" type="checkbox"/> |  |  | <i>Done</i>                   |
| 2 | Inspect couplings and check for any pump seal leaks.  | <input checked="" type="checkbox"/> |  |  | <i>Done / no leak visible</i> |
| 3 | Check motor mounts and vibration pads   | <input checked="" type="checkbox"/> |  |  | <i>Done / all good</i>        |
| 4 | Tighten all pump flanges.   | <input checked="" type="checkbox"/> |  |  | <i>Done / good</i>            |
| 5 | Visually check pump alignment and coupling  | <input checked="" type="checkbox"/> |  |  | <i>Done / good</i>            |
| 6 | Inspect electrical connections  | <input checked="" type="checkbox"/> |  |  | <i>Done / all good</i>        |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: