

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Alexandria VA 02232 Date of Visit: 9/26/19

Contractor Personnel on Site:

1. Patrick Donovan

2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 10265, 10316, 10574, 10283, 10310

Service Calls – Service Call Number and Description

1. CSS#
2. CSS#
3. CSS#

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: _____

Signed: Patrick Donovan

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank:

Date: 9/26/19

Signed:

John M. M.

E-Mail:

Humidity + Temps.

Rm 113 B 75.3° + 33.1%

lobby 74.9° + 36.3%

202 B 75.5° + 37.1%

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
CIRCULATING AND BOOSTER PUMPS

SITE AND BLDG #: Alexandria 14002 **MECHANIC SIGNATURE:** Jeff Blue **DATE:** 9/24/19
LOCATION/RM #: Mechanical Room **WO#** 10316 **ASSET #** 1667+1668 **START TIME:** 1:00 **FINISH TIME:** 2:05

1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	
3	It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump.	✓	
1	Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication at least annually.	✓	Done
2	Inspect couplings and check for any pump seal leaks.	✓	Done/ no leak visible
3	Check motor mounts and vibration pads	✓	Done/ all good
4	Tighten all pump flanges.	✓	Done/ good
5	Visually check pump alignment and coupling	✓	Done/ good
6	Inspect electrical connections	✓	Done/ all good

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: