CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: **Alexandria VA002** Date of Visit: **11/20/19**

Contractor Personnel on Site:

1. Patrick Donovan   2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 11119, 11153, 11177, 11207, 11133, 11154 Air handlers, Water Heater, Time clocks, Photocell, Condensing units, Chiller, dehumidifier lights, water Treatment.

Service Calls – Service Call Number and Description

1. CSS# _____
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan   Date: 11/20/19

Signed: _____

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Selina DiBella /SGT   Date: 20191120

Signed: _____

E-Mail: selina.a.dibella.mil@mail.com

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: Alexandria VA 002

MECHANIC SIGNATURE: _[signature]_ **DATE:** 11/29/19

LOCATION/RM #: Exterior Bldg #2 **WO#** 11133 **ASSET #** 1461 **START TIME:** 9:30 **FINISH TIME:** 9:50

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES	TASK COMPLETE NO	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
1	Schedule and coordinate work with operating personnel.	✓		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
	SECURITY (KEYS)			*MOTION DETECTION/PHOTOCELL*
1	Inspect lighting contactor for pitting or arcing -report issues	✓		good
2	Inspect visual condition of wiring. Look for evidence of overheating.	✓		all good
3	Check for proper light operation.	✓		checked
4	Test operation of automatic switches/ time clock/ photocells if applicable.	✓		done good
5	Inspect light pole and mounting devices for deficiencies.	✓		all good
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	✓		noted

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: