

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Alexandria VA02 Date of Visit: 11/20/19

Contractor Personnel on Site:

1. Patrick Donovan 2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 11119, 11153, 11177, 11207, 11133, 11154 Air handlers, water Heater, Time clocks, Photocell, Condenser units, Chiller, dehumidifier lights, water Treatment.
Service Calls – Service Call Number and Description

1. CSS# _____
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: 11/20/19

Signed: Patrick Donovan

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Selina DiBella /SGT Date: 2019 1120
Signed: SD

E-Mail: selina.a.dibella.mil@mail.com

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
TIME CLOCK, LIGHTING

SITE AND BLDG #: Alexandria VA 2002 **LOCATION/RM #:** ? **WO#** 11154 **ASSET #** 1571

MECHANIC SIGNATURE: John D. H. **DATE:** 11/29/19

START TIME: — **FINISH TIME:** —

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	If follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		<u>Y/A</u>	
1	Clean timeclock using a soft lint-free cloth and spray bottle of glass cleaner. Remove any dirt or grease build up.		<u>Y/A</u>	
2	Check physical connections. Check wiring connections for tightness		<u>Y/A</u>	
3	Verify the timeclock configuration, ensure proper operation.		<u>Y/A</u>	
4	If applicable, check battery and replace as needed.		<u>Y/A</u>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

Time clock not located. Asked bldg Personnel and they had no idea. Lights are controlled by Photo cell. Photo cell works fine.