

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Alexandria VA002 Date of Visit: 11/20/19

Contractor Personnel on Site:

1. Patrick Donovan 2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 11119, 11153, 11177, 11207, 11133, 11154 Air handlers,
Water Heater, Time clocks, Photo cell, Condensing units, Chiller, dehumidifier
Service Calls – Service Call Number and Description lights, water treatment

1. CSS# _____
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: 11/20/19

Signed: [Signature]

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Selina DiBella /SGT Date: 2019.11.20

Signed: [Signature]

E-Mail: selina.a.dibella.mil@mail.com

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST TIME CLOCK, LIGHTING

SITE AND BLDG #: Alexandria 11A002

MECHANIC SIGNATURE: [Signature] DATE: 11/28/19

LOCATION/RM #: ? WO# 11154 ASSET # 1571

START TIME: — FINISH TIME: —

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		<u>N/A</u>	
1	Clean timeclock using a soft lint-free cloth and spray bottle of glass cleaner. Remove any dirt or grease build up.		<u>N/A</u>	
2	Check physical connections. Check wiring connections for tightness		<u>N/A</u>	
3	Verify the timeclock configuration, ensure proper operation.		<u>N/A</u>	
4	If applicable, check battery and replace as needed.		<u>N/A</u>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

Time clock not located. Asked bldg Personnel and they had no idea. Lights are controlled by Photocell. Photocell works fine.