

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Alexandria VA 00 Date of Visit: 12/19/19

Contractor Personnel on Site:

1. Patrick Donavan 2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 11358, 11344, 11363, 11326 Ptac Filters + PM's, Pumps
Vehicle exhaust, lights, Mini splits

Service Calls – Service Call Number and Description

1. CSS# _____
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donavan Date: 12/19/19

Signed: Patrick Donavan

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

MARQUITA Y. GIVENS

CW2, JA

Print Name/Rank: Legal Administrator Date: 19 Dec 19

Signed: Marquita Y. Givens

E-Mail: Marquita.y.givens.sid@mail.vir

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
VEHICLE EXHAUST REMOVAL

SITE AND BLDG #: Alexandria Bldg # 2 **W0#** 11358 **ASSET #** 1572

MECHANIC
 SIGNATURE: 
 DATE: 12/10/19

LOCATION/RM #: Bldg # 2 **W0#** 11358 **ASSET #** 1572

START TIME: 11:20 **FINISH TIME:** 11:39

Task	Completed	Notes
1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>	
2 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	
1 Start and stop fan with local switch	<input checked="" type="checkbox"/>	Done
2 Check motor and fan shaft bearings for noise, vibration, or overheating; lubricate bearings.	<input checked="" type="checkbox"/>	Done
3 Inspect, adjust, belts and pulleys. Replace belt as needed.	<input checked="" type="checkbox"/>	Done
4 Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness.	<input checked="" type="checkbox"/>	Done
5 Inspect fan for bent blades, unbalance, excessive noise and vibration.	<input checked="" type="checkbox"/>	Done
6 Clean fan as needed	<input checked="" type="checkbox"/>	Done
7 Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.	<input checked="" type="checkbox"/>	Done
8 Repair as needed	<input checked="" type="checkbox"/>	Noticed

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

*Vehicle Exhaust & Garage used as storage.
 Existing fan works fine.*