

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Alexandria VA 00 Date of Visit: 12/19/19

Contractor Personnel on Site:

1. Patrick Donovon 2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 11358, 1134, 11363, 11326. Ptac Filters + PM's, Pumps
Vehicle exhaust, lights, Mini splits

Service Calls – Service Call Number and Description

1. CSS# _____
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovon Date: 12/19/19

Signed: Patrick

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

MARQUITA Y. GIVENS

CW2, JA

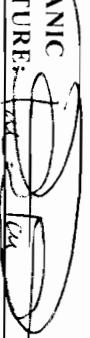
Print Name/Rank: Legal Administrator Date: 19 Dec 19

Signed: Margie

E-Mail: Marguerita.y.givens@doe.virginia.gov

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
CIRCULATING AND BOOSTER PUMPS

SITE AND BLDG #: Alexandria Work
LOCATION/RM #: Mechanic Room WO# 11363 ASSET # 16641668

MECHANIC SIGNATURE: 
DATE: 1/10/19

START TIME: 9:30 **FINISH TIME:** 10:40

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED, NO PROVIDED EXPLANATION)
		YES	NO	
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
2	It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump.-Report any leaks	<input checked="" type="checkbox"/>		
1	Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication atleast annually. 4 shots of grease per PM	<input checked="" type="checkbox"/>		<i>Done</i>
2	Inspect couplings and check for any pump seal leaks.	<input checked="" type="checkbox"/>		<i>Done</i>
3	Check motor mounts and vibration pads	<input checked="" type="checkbox"/>		<i>Done</i>
4	Tighten all pump flanges.	<input checked="" type="checkbox"/>		<i>Done</i>
5	Visually check pump alignment and coupling -Report unusual vibration	<input checked="" type="checkbox"/>		<i>Done, full gear</i>
6	Inspect electrical connections	<input checked="" type="checkbox"/>		<i>Done</i>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

*1667 will perf
1668 will perf*