

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: *Alexandria VA 002* Date of Visit: *1/27/2020*

Contractor Personnel on Site:

1. *Patrick Donovan* 2.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. *11516, 11484, 11517 Domestic Hot water pump, Overhead doors, Key Card Scanners, Double lights, Manual Gates,*

Service Calls - Service Call Number and Description

1. CSS#
2. CSS#
3. CSS#

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan* Date: *1/27/2020*

Signed: *[Signature]*

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: *Michael T. Lauerle Sr.* Date: *27 Jan 20*

Signed: *[Signature]*

E-Mail: *Michael.T.Lauerle.mil@mil.mil*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST **MANUAL/AUTOMATIC OVERHEAD DOORS**

SITE AND BLDG #: Alexandria 14002MECHANIC SIGNATURE: [Signature] DATE: 1/22/2020LOCATION/RM #: Blg # 2 WO# 11517 ASSET # 2237START TIME: 11:00 FINISH TIME: 11:35

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
1	Check with door operating personnel for any known deficiencies.	<input checked="" type="checkbox"/>		<u>Done</u>
2	Inspect general arrangement of door and mechanism, mountings, standards, wind jacks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.	<input checked="" type="checkbox"/>		<u>Done</u>
3	If applicable, operate with power from start to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.	<input checked="" type="checkbox"/>		<u>Done</u>
4	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.		<input checked="" type="checkbox"/>	<u>No safety devices found</u>
5	Check manual operation. Note brake release, motor disengagement, functioning or hand pulls, chains sprockets, clutch, etc.	<input checked="" type="checkbox"/>		<u>Done</u>
6	If applicable, examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.	<input checked="" type="checkbox"/>		<u>Done</u>
7	If applicable, inspect gear box, change or add oil as required.	<input checked="" type="checkbox"/>		<u>Done</u>
8	Perform required lubrication. Remove old or excess lubricant.	<input checked="" type="checkbox"/>		<u>Done</u>
9	Clean unit and mechanism thoroughly. Touch up paint where required.	<input checked="" type="checkbox"/>		<u>Done</u>
10	Clean up and remove all debris.	<input checked="" type="checkbox"/>		<u>Done</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

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PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: Alexandria 14002

MECHANIC SIGNATURE: [Signature]

DATE: 1/27/2020

LOCATION/RM #: WO# 11517 ASSET # 2235+

START TIME: 9:15

FINISH TIME: 9:45

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		SPECIAL INSTRUCTIONS	NOTES/ACTIONS (If task completely checked, no. provide explanation)
		YES	NO		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>			
TO BE PERFORMED AT EACH INSPECTION SERVICE					
GATES					
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	<input checked="" type="checkbox"/>			Done
2	Check all locking devices. Lubricate as required.	<input checked="" type="checkbox"/>			Done
3	Inspect center gate support rollers and lubricate as required.	<input checked="" type="checkbox"/>			Swing Gates / Manufacturer's Roller Good
4	Clean roller track of any debris.	<input checked="" type="checkbox"/>			Swing Gates / Manufacturer's Clean
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	<input checked="" type="checkbox"/>			Done
6	Check for any obstructions that retard full swing or movement of the gate.	<input checked="" type="checkbox"/>			Done / all clear
7	Check that shrubs and trees are pruned clear of gate.	<input checked="" type="checkbox"/>			Done / all clear
8	Check hold open devices for proper operation. Lubricate as required.	<input checked="" type="checkbox"/>			All hold open devices located

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE, IS CHECKED "NO," PROVIDE EXPLANATION)
		YES	NO	
FENCES				
1	Check posts and corner posts, support guys, and horizontal bars between each support post.			
2	Check wire and anchor point; re-stretch and re-anchor if necessary.			
3	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.			
4	Treat with galvanized protectant where rust has developed.			
5	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).			
6	Check that shrubs and trees are pruned clear of fencing			

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To be performed by: General Maintenance Worker

Additional Notes: