

PREVENTIVE MAINTENANCE CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FAC ID Building: *Alexandria VA002* Date of Visit: *2/5/19*

Contractor Personnel on Site:

Patrick Donovan

4.

5.

6.

6.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

8. LIST WO# *7199, 7240, 7215*

6. *Annual backflow certification, Water heater, Photocell, Double lights Pole mounted, Air filters*

8.

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan*

Date: *2/5/19*

Signed

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: *John M. ...*

Date: *SEP 2019*

Signed

E-Mail

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: Alexandria VA 2202

MECHANIC SIGNATURE: [Signature] DATE: 2/5/19

LOCATION/RM #: Bldg 2 WO# 7215 ASSET # 1461

START TIME: 9:15 FINISH TIME: 9:35

CHECK POINT	CHECKPOINT DESCRIPTION	TEST/COMPLIANCE		NOTES / ACTIONS (If task completed, if rejected, NO, provide explanation)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		Signed & dated Maintenance Record Tag
2	Schedule and coordinate work with operating personnel.	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TO BE PERFORMED BY SECTION SERVICE				
1	Open and tag switch.	✓		Tag
2	Inspect visual condition of wiring. Look for evidence of overheating.	✓		Good
3	Check for proper light operation.	✓		Good
4	Test operation of automatic switches/ time clock photocells if applicable.	✓		Good
5	Inspect light pole and mounting devices for deficiencies.	✓		Good
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	✓		done

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: