

PREVENTIVE MAINTENANCE CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID Building: Alexandria VA 002 Date of Visit: 2/5/19

Contractor Personnel on Site:

Patrick Donovan

1.

5.

6.

6.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

- 5. LIST WORK 7199, 7240, 7215
- 6. Annual backflow certification, Water heater, Photocell, Double lights Pole mounted, Air filters

8.

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan

Date: 2/5/19

Signed

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: John M. A.

Date: 2/5/19

Signed

E-Mail

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: Alexandria VA 20032

LOCATION/RM #: Blg. 2 WO# 7215 ASSET # 1461

MECHANIC
SIGNATURE: John Jones DATE: 2/5/19
START TIME: 9:15 FINISH TIME: 9:35

ITEM #	DESCRIPTION	INSPECTION		RECOMMENDATIONS
		INSPECTED	NOTICE	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>		<u>Sign and Date Maintenance Record Tag</u>
2	Schedule and coordinate work with operating personnel.			
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
1	Open and tag switch.	<input checked="" type="checkbox"/>		<u>Done</u>
2	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>		<u>Good</u>
3	Check for proper light operation.	<input checked="" type="checkbox"/>		<u>Good</u>
4	Test operation of automatic switches/ time clock <u>photocell</u> if applicable.	<input checked="" type="checkbox"/>		<u>Good</u>
5	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>		<u>Good</u>
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>		<u>Done</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: