

**PREVENTIVE MAINTENANCE CERTIFICATION OF WORK**  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FAC ID Building: *Alexandria VA002* Date of Visit: *3/26/19*

Contractor Personnel on Site:

1. <i>Patrick Donovan</i>	4. _____
5. _____	6. _____

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

8. LIST WORK: *7511, 7683, 7862, 7567, 7660*  
6. *PTAC units, Grounding bus bar, Hot water pumps,*  
7. *Mini splits, Flood lights, Overhead Vehicle Exhaust.*  
8. \_\_\_\_\_

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: *Patrick Donovan* Date: *3/26/19*

Signed \_\_\_\_\_

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: *Archar. L. Marvin* Date: *26 March 2019*

Signed \_\_\_\_\_

E-Mail: *Archar. L. Marvin. civ @ Nat. L. M. L*

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST VEHICLE EXHAUST REMOVAL

SITE AND BLDG #: Alexandria 14002

MECHANIC SIGNATURE: [Signature] DATE: 3/19/19

LOCATION/RM #: Blk#2 WO# 7660 ASSET # 1572

START TIME: 10:15 FINISH TIME: 10:35

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETED, CHECKED, NO FURTHER EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		<u>Signal related Maintenance Record Tag</u>
VEHICLE EXHAUST REMOVAL INSPECTION SERVICE				
1	Start and stop fan with local switch	<input checked="" type="checkbox"/>		<u>done</u>
2	Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.	<input checked="" type="checkbox"/>		<u>good / lubed</u>
3	Inspect, adjust belts and pulleys. Replace belt as needed.	<input checked="" type="checkbox"/>		<u>done</u>
4	Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness.	<input checked="" type="checkbox"/>		<u>good</u>
5	Inspect fan for bent blades, unbalance, excessive noise and vibration.	<input checked="" type="checkbox"/>		<u>good</u>
6	Clean fan as needed.	<input checked="" type="checkbox"/>		<u>clean</u>
7	Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.	<input checked="" type="checkbox"/>		<u>good</u>
8	Repair as needed	<input checked="" type="checkbox"/>		<u>OK</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.  
To be performed by: General Maintenance Worker  
Additional Notes: