

**PREVENTIVE MAINTENANCE CERTIFICATION OF WORK**  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID Building: *Alexandria VA002*

Date of Visit: *3/26/19*

Contractor Personnel on Site:

*Patrick Donovan*

4.

5.

6.

5.

6.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

- 7. *LIST WORK 7511, 7683, 7862, 7567, 7660*
- 6. *PTAC units, Grounding bus bar, Hot water pumps, Mini splits, Flood lights, Overhead Vehicle Exhaust.*
- 8.

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: *Patrick Donovan*

Date: *3/26/19*

Signed

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank:

*John L. Mann* Date: *26 March 2019*

Signed

E-Mail

*John.L.Mann.civ@nrl.navy.mil*

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### VEHICLE EXHAUST REMOVAL

## VEHICLE EXHAUST REMOVAL

SITE AND BLDG #: *Alexandria 14003*

MECHANIC  
SIGNATURE:

DATE: 3/9/19

LOCATION/RM #: Bldg#2 WO# 7660 ASSET# 1572

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**START TIME**

FINISH TIME: 10:35

| CHECK POINT | CHECKPOINT DESCRIPTION  | TASK COMPLETION |    | NOTES/ACTIONS<br>OR TASK CONTRACTOR/HOLD INFORMATION |
|-------------|---|-----------------|----|--|
|             |   | YES             | NO |  |
| 1           | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered. | /               |    |  |
| 2           | Follow lock out/tag out procedures at all times. Do-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                   | /               |    |  |
|             |   |                 |    | <i>→ signed related Maintenance Record Tag</i>       |
| 1           | Start and stop fan with local switch  | /               |    | <i>done</i>  |
| 2           | Check motor and fan shaft bearings for noise, vibration, overheating, lubricate bearings.   | /               |    | <i>good/lubed</i>                                    |
| 3           | Inspect, adjust belts and pulleys. Replace belt as needed.  | /               |    | <i>done</i>  |
| 4           | Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness.  | /               |    | <i>good</i>  |
| 5           | Inspect fan for bent blades, unbalance, excessive noise and vibration.  | /               |    | <i>good</i>  |
| 6           | Clean fan as needed.  | /               |    | <i>done</i>  |
| 7           | Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.  | /               |    | <i>Bolt #2 used as storage<br/>Fan works fine</i>    |
| 8           | Repair as needed  | /               |    | <i>good</i>  |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

to be performed by: General Maintenance Worker