CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: *Alexandria VA002*   Date of Visit: *6/27/19*

Contractor Personnel on Site:

1. *Patrick Donovan*   2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. *8863, 8898, 8946, 8899, 8917, 8940*
P-tacs filters, Mini Split filters, Pumps, Exhaust fans, unit Heaters, AirCurtain,

Service Calls -- Service Call Number and Description   *Pkng. lot lights.*

1. CSS# _____
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan*   Date: *6/27/19*

Signed: *[signature]*

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: *Selina DiBella / SGT*   Date: *20190627*

Signed: *[signature]*

E-Mail: *selina.a.dibella.mil@mail.mil*

CMI Management Inc.

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: _Alexandria VA002_

LOCATION/RM #: _Bldg #2 Pkng lot_   **WO#** _8917_   **ASSET #** _1464_

MECHANIC SIGNATURE: _(signature)_   **DATE:** _6/25/19_

START TIME: _11:10_   **FINISH TIME:** _11:30_

#			
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		
2	Schedule and coordinate work with operating personnel.		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	
1	Open and tag switch.	✓	close
2	Inspect visual condition of wiring. Look for evidence of overheating.	✓	good
3	Check for proper light operation.	✓	good
4	Test operation of automatic switches/ time clock/ photocells if applicable.	✓	good
5	Inspect light pole and mounting devices for deficiencies.	✓	good
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	✓	done

Signed + dated Maintenance Record Tag

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: