

**CERTIFICATION OF WORK**  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: *Alexanichia VA002* Date of Visit: *7/17/19*

Contractor Personnel on Site:

1. *Patrick Donovan*

2. \_\_\_\_\_

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. *9557, 9058, 9517, 9558. fences, Gates, Overhead doors  
Card readers, Keypads, Pump, lights*

**Service Calls** – Service Call Number and Description

1. CSS# \_\_\_\_\_
2. CSS# \_\_\_\_\_
3. CSS# \_\_\_\_\_

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: *Patrick Donovan* Date: *7/17/19*

Signed: *Patrick*

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: *Archie Mu* Date: *7/17/2019*

Signed: *Archie Mu*

E-Mail: \_\_\_\_\_

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES, FENCES, SECURITY AND ACCESS**

SITE AND BLDG #: Alexandria 14002MECHANIC  
SIGNATURE: DATE: 7/16/19LOCATION/RM #: Perimeter of building WO# 9058 ASSET # 1351START TIME: 9:15FINISH TIME: 9:45

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
<hr/>				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	<input checked="" type="checkbox"/>		<i>Fence PM</i>
2	Check all locking devices. Lubricate as required.	<input checked="" type="checkbox"/>		
3	Inspect center gate support rollers and lubricate as required.	<input checked="" type="checkbox"/>		
4	Clean roller track of any debris.	<input checked="" type="checkbox"/>		
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	<input checked="" type="checkbox"/>		
6	Check for any obstructions that retard full swing or movement of the gate.	<input checked="" type="checkbox"/>		
7	Check that shrubs and trees are pruned clear of gate.	<input checked="" type="checkbox"/>		
8	Check hold open devices for proper operation. Lubricate as required.	<input checked="" type="checkbox"/>		

*See page #2*

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	Check posts and corner posts, support guys, and horizontal bars between each support post.	✓		all good
2	Check wire and anchor point: re-stretch and re-anchor if necessary.			done/good
3	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.	✓		done/good
4	Treat with galvanized protectant where rust has developed.	✓		No rust detected
5	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).		✓	Weeds growing on outside of fence in some areas - Contact AFOS. Vendor coming on 7/17
6	Check that shrubs and trees are pruned clear of fencing		✓	" " "

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

Weeds + shrubs growing on outside of Perimeter fence. in several spots.  
Talked to AFOS on 7/17. He has a vendor Coming to look at weeds on 7/17 for resolution.