CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: *VA 002 Alexandria* Date of Visit: *2/17/19*

Contractor Personnel on Site:

1. *Patrick Donovan*   2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. *9651, 10093, 9668   Airhandler Filters, Water Heater, Photocell, lights @ Bldg 2*

Service Calls – Service Call Number and Description

1. CSS# _____
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan*   Date: *8/19/19*

Signed: *[signature]*

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: *[illegible] Mr. .2*   Date: *14 Aug 2019*

Signed: *[signature]*

E-Mail:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: _Alexandria VA 803_

LOCATION/RM #: _Bldg #2_ **WO#** _9668_ **ASSET #** _1761_

MECHANIC SIGNATURE: _Paul Platt_ **DATE:** _5/16/19_

START TIME: _9:45_ **FINISH TIME:** _10:00_

1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.			
2	Schedule and coordinate work with operating personnel.			
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
1	Open and tag switch.	✓		
2	Inspect visual condition of wiring. Look for evidence of overheating.	✓	Done	
3	Check for proper light operation.	✓	Good / good	
4	Test operation of automatic switches/ time clock/ photocells if applicable.	✓	Good / good	
5	Inspect light pole and mounting devices for deficiencies.	✓	Good / good	
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	✓	Done	

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: General Maintenance Worker

Additional Notes: