

**PREVENTIVE MAINTENANCE CERTIFICATION OF WORK**  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FAC ID Building: *Alexandria VA002* Date of Visit: *3/26/19*

Contractor Personnel on Site:

1. <i>Patrick Donovan</i>	4. _____
5. _____	6. _____

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

8. LIST WO# *7511, 7683, 7862, 7567, 7660*  
6. *PTAC units, Grounding bus bar, Hot water pumps,*  
7. *Mini splits, Flood lights, Overhead Vehicle Exhaust.*  
8. \_\_\_\_\_

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: *Patrick Donovan* Date: *3/26/19*

Signed \_\_\_\_\_

**To be signed by Facility Manager or Government Official**

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: *Archar. L. Marvin* Date: *26 March 2019*

Signed \_\_\_\_\_

E-Mail: *Archar. L. Marvin. civ @ NatL. MIL*

# **PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST** **LIGHTING, OUTSIDE**

SITE AND BLDG #:

Alexandria 1A000MECHANIC  
SIGNATURE:

DATE:

3/19/19

LOCATION/RM #:

3rd # 2nd 7576 ASSET # 1461

START TIME:

2:00

FINISH TIME:

2:00

NO DEFICIENCIES		NO DEFICIENCIES	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>	<u>Signed &amp; dated Maint Record</u>
2	Schedule and coordinate work with operating personnel.	<input checked="" type="checkbox"/>	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	
1	Open and tag switch.	<input checked="" type="checkbox"/>	<u>done</u>
2	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>	<u>good</u>
3	Check for proper light operation.	<input checked="" type="checkbox"/>	<u>good</u>
4	Test operation of automatic switches/ time clock/ photocells if applicable.	<input checked="" type="checkbox"/>	<u>checked</u>
5	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>	<u>checked</u>
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>	<u>done</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: