

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Alexandria VA 002 Date of Visit: 4/15/19

Contractor Personnel on Site:

1. Patrick Donovan

2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 8224, 8225, 8239 Thermostats + Lights

Service Calls – Service Call Number and Description

1. CSS# _____

2. CSS# _____

3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: 4/15/19

Signed: Patrick Donovan

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Arch. M. M. Date: 2019.04.15

Signed: D. M. M.

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

Thermostats

SITE AND BLDG #: *Alexandria 11A 1992*

MECHANIC
SIGNATURE: John L. Smith

DATE: 4/11/19
C/15/19

LOCATION/RM #: various 1744 WO# 8224 ASSET # 1303-1341

START TIME: 9:00

FINISH TIME: 1:00

		SPECIAL INSTRUCTIONS		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
TO DETERMINE WHETHER EACH INSPECTION SERVICE				
1	IF EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.	✓		
2	Review all zone set points at the server.	✓		
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	✓		
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	✓	done	good
5	Check time-of-day schedule to confirm consistency with facility operation.	✓		H.W.S.T. 154.1° Average Room Temp. 72°
6	Adjust schedule as needed.			
	If applicable, replace battery as needed.			done Rooms That have chart all good

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset # WO # photos and a detailed description of the deficiency.

To be performed by: HVAC technician