

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Alexandria Date of Visit: 6/27/19
VA002

Contractor Personnel on Site:

1. Patrick Donovan 2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 8863, 8898, 8946, 8899, 8917, 8940
Dacs filters, Mini Split filters, Pumps, Exhaust fans, and Heaters, AirCurtain,
Service Calls – Service Call Number and Description Pkg. lot lights .

1. CSS# _____
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: 6/27/19

Signed: T. B.

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Selina Dibella / SGT Date: 20190627

Signed: A. D.

E-Mail: selina.a.dibella.mil@mail.mil

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
EXHAUST FANS

EXHAUST FANS

SITE AND BLDG #: Alexandria 14002
LOCATION/RM #: hot spring + vault **WO#** 7888 **ASSET #** 1300-1301

MECHANIC SIGNATURE: John Hause **DATE:** 6/25/19

START TIME: 11:35 **FINISH TIME:** 12:15

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETION		NOTES/ ACTIONS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Schedule shutdown with operating personnel, as needed.	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TOOL/UTILITY FORMATION/INSPECTION SERVICE				
1	Clean unit, especially fan blades.	✓		<i>done</i>
2	Inspect pulleys, belts, couplings, etc.: adjust tension and tighten mountings as necessary. Change badly worn belts. Multiple belts should be replaced with matched sets.	✓		<i>all good</i>
3	Perform required lubrication and remove old or excess lubricant.	✓		<i>done</i>
4	Clean motor with vacuum or low pressure dry air (less than 40 psig). Check for obstructions in motor cooling and air flow.	✓		
5	Check structural members, vibration eliminators, and flexible connections. Check fan housing to ensure there is no damage and the housing is tight.	✓		
6	Start unit and check for vibration and noise.	✓		<i>all good</i>
7	Remove all trash and debris.	✓		<i>check good</i>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

Asset #1300 A ✓

B ✓

C ✓

#1301 A) ✓

B) ✓

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

AIR CURTAIN

SITE AND BLDG #: Alexandria Mall

MECHANIC
SIGNATURE: Pat Reed

DATE: 6/23/19

LOCATION/RM #: Blg #1 Maintenance WO# 8898 ASSET # 1302

START TIME: 10:35 **FINISH TIME:** 11:00

Task		Start Time	End Time	Comments
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
				<i>Signed & dated Maint. Record Tag</i>
1	Disconnect the power to the unit.	<input checked="" type="checkbox"/>		
2	Remove the intake grille by removing all screws around the edges.	<input checked="" type="checkbox"/>		<i>Done</i>
3	Vacuum and wash (if necessary) to remove the buildup of dirt and debris.	<input checked="" type="checkbox"/>		<i>done/cleaned</i>
4	If necessary, lubricate the motors.	<input checked="" type="checkbox"/>		<i>Sealed</i>
5	Reinstall the cover and intake grille.	<input checked="" type="checkbox"/>		<i>done</i>
6	Verify proper operation of unit. Make and/or recommend any needed repairs.	<input checked="" type="checkbox"/>		<i>done/ good</i>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: