# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

## ICE MAKER

**SITE AND BLDG #:** VA006

**MECHANIC SIGNATURE:** [signature] **DATE:** 07-18-22

**LOCATION/RM #:** **WO#** 18402 **ASSET #** 1573

**START TIME:** 0900 **FINISH TIME:** 1630

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE YES | TASK COMPLETE NO | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|---|---|---|---|
| | **SPECIAL INSTRUCTIONS** | | | |
| 1 | De-energize, lock out, and tag electrical circuits. | ✓ | | |
| 2 | Only approved cleaning chemicals shall be used. | ✓ | | |
| | **TO BE PERFORMED AT EACH INSPECTION SERVICE** | | | |
| 1 | Check with operating or area personnel for any deficiencies; verify cleaning program. | ✓ | | |
| 2 | Visually check for refrigerant, oil and water leaks. | ✓ | | |
| 3 | Inspect ice condition/size. | ✓ | | |
| 4 | Clean air filter | ✓ | | |
| 5 | As needed, drain and clean unit with proper ice machine cleaning solution. Drain and cleen at a mininmum of annually. | ✓ | | |
| 6 | Check date on water filter, Replace as needed. Water filters should be changed annually at a minimum. | ✓ | | |
| 7 | Check and tighten any loose screw-type electrical connections. | ✓ | | |
| 8 | Check all controls; adjust if necessary. | ✓ | | |
| 9 | Examine water connection; open and close water valve; test ice dispensing valve and (door) metering adjustment. | ✓ | | |
| 10 | Check and clear ice machine draining system (drain vent, strainer, trap). | ✓ | | |
| 11 | Examine condition of bin doors-closure, hinges, gaskets, handles and ease of slide; lubricate as required. Check storage bin condition. | ✓ | | |
| 12 | Clean motor, compressor, and condenser coil. | | | |

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: General Maintenance Worker

**Additional Notes:**