

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

## FILTER REPLACEMENT

SITE AND BLDG #: VA009-01

LOCATION/RM #: WO# 8865

START TIME: 10 AM FINISH TIME: 11 AM

MECHANIC T. C. DATE: 6/6/19  
SIGNATURE:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS
		YES	NO	
1	Check, clean, and/or replace filters as required.		✓	TO BE PERFORMED AT EACH INSPECTION SERVICE Replaced all filters
2	Initial and Date Filter (if disposable)		✓	
3	Initial and Date Yellow Maintenance Tag (if applicable)		✓	
ASSET #	SIZE	QTY		NOTES/ACTIONS
2269	16 x 20 x 2	4		
2270	16 x 20 x 2	4		
2271	16 x 20 x 2	4		
2272	16 x 24 x 2	2		
	16 x 20 x 2			exhaust fan unit mech clean

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found

exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

#### Additional Notes: