

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### THERMOSTATS

SITE AND BLDG #: VA009-01

MECHANIC  
SIGNATURE:

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DATE:

4/2/19

LOCATION/RM #:

START TIME: 9 AM

FINISH TIME: 10 AM

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA009-01	8226	1365		Honeywell			J-1502000-17 6-pc Thermostat, Analog Rooms 131,117, 115, 114,109, 108	
VA009-01	8226	1366		Colman	TK1001-0-2		J-1502000-17 1-pc Thermostat, AnalogRM 130	DRILL HALL
VA009-01	8226	1367		Colman	TK1001-404-2		J-1502000-17 1-pc Thermostat, AnalogRM 130	DRILL HALL
VA009-01	8226	1368		MITSUBISHI			J-1502000-17 3-pc Thermostat, Digital Rooms 129A, 129B, 129C	
VA009-01	8226	1369		Honeywell			J-1502000-17 1-pc Thermostat, DigitalRM 116	
VA009-01	8226	1370		Robert Shaw			J-1502000-17 1-pc Thermostat, DigitalRM 103	
VA009-01	8226	1371		Honeywell			J-1502000-17 1-pc ThermostatRM 103	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.				
2	Always follow lock out/tag out procedures. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				

4	Remove thermostat cover and lightly blow away any accumulated dust with canned low-pressure air.			
5	If applicable, replace battery as needed.			
6	Use our own Temperature meter to validate the computer is correct. If it is not EMS or DDC controlled take our temperature meter and check against actual thermostat and record temperature			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

**Additional Notes:**

