

REVIEWED

By Mike Merchan at 9:08 am, Mar 08, 2019

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**Filter Replacement**

SITE AND BLDG #: VA033-01

MECHANIC

SIGNATURE: *Andy Bird*DATE: *3-6-19*

LOCATION/RM #:

START TIME: *8:45 AM*FINISH TIME: *12 PM*

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA033-01	7939	4702		<i>Trane</i>	<i>CSAA 017</i>	<i>K11L21768</i>	J-1502000-10 1-pc Rooftop Package Unit Filter DecMarJunSep	<i>Roof</i>

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace both internal and external filters as necessary.	✓		
2	Label and Date Filter	✓		
3	Did all High Asset Filters get Changed	✓		
Qty	Size			NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
8	16x2x2	✓		
4	16x25x2	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: GMW **Additional Notes:**

