

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, HOT WATER

SITE AND BLDG #: VA033-01

MECHANIC
SIGNATURE

DATE: 5-7-19

LOCATION/RM #:

START TIME: 11:15 AM

FINISH TIME:

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA033-01	8624	7070		NO Access			J-1502000-27 Water Heater	RM 117
VA033-02	8670	6971		State CD5 40	C9859		J-1502000-27 1-pc Water Heater	mech. rm

Industries 20RS973 89 8L

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Schedule shutdown with operating personnel.	/		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check valve for full stroke operation in both directions, if applicable.	/		
2	Check valve for signs of abnormal wear and leaks. Replace packing if needed.	/		
3	Clean the coil with vacuum cleaner.		/	N/A
4	Comb the fins as needed.		/	N/A
5	Clean all fans and motors.		/	N/A

No Access to rm 117 = Personnel with key
 No Available

6	Check operation of controls and safeties.	✓		
7	Lubricate as required.	✓	I/A	
8	Check all motors, belts, pulleys, shafts, etc. for alignment.	✓	N/A	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**



Replaced upper and lower thermostats and amped heaters.

Also found

tank has small water leak.

Tank replacement recommended.

CM Need