

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**CCTV CAMERA/SECURITY MONITOR**

MECHANIC  
 SIGNATURE: *Mike Merchant*

**SITE AND BLDG #:** VA033-01

**MECHANIC**  
**SIGNATURE:** *Mike Merchant*

**DATE:** 7-8-19

**LOCATION/RM #:**

**START TIME:** 1:00 PM    **FINISH TIME:** 1:45 PM

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA033-01	9700	6516					J-1502000-18 8-pc Camera	
VA033-02	9691	6402					J-1502000-18 1-pc CCTV	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		Completed
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	For the system's camera and housing, verify the following:	<input checked="" type="checkbox"/>		See Cov
	- Camera/lens focus is adjusted properly.			
	- Camera field of view is adjusted to customer's requirements.			
	- Camera lens is dust free.			
	- Interior of camera enclosure is clean and dry.			
	- Check operation of pan tilt and zoom focus. Use controller in control room to check all these operations.			

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
2	<p>For the system's wiring and cables, verify the following:</p> <ul style="list-style-type: none"> <li>- Check wiring and cable harnesses for wear and fray.</li> <li>- Check to make sure cable is dressed properly.</li> <li>- Check connectors and cable entry points for loose wiring.</li> <li>- Check that the coaxial cable is transmitting an adequate video signal to control room. Signal should be free of distortion, tearing, hum-bars, EMI, and rolling.</li> <li>- Make sure all coaxial connectors are insulated from conduit and pull boxes.</li> </ul>	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker Additional Notes: