

REVIEWED

By Mike Merchan at 9:09 am, Mar 08, 2019

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**Filter Replacement****SITE AND BLDG #:** VA033-02**MECHANIC
SIGNATURE:**

Andy Bird

DATE:

3-6-19

LOCATION/RM #:**START TIME:**

8:45

FINISH TIME:

1 PM

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA039-02	8009	5246		Mitsubishi	MSZ-GEO 9NA- [8]	4029958	Mini Split Filter DecMarJunSep	Tood Rm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace both internal and external filters as necessary.	✓		
2	Label and Date Filter	✓		
3	Did all High Asset Filters get Changed	✓		
Qty	Size			NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
6	washable			Cleaned reusable Filters.

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: GMW **Additional Notes:**

