

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### GATES

SITE AND BLDG #: **VA048**MECHANIC  
SIGNATURE: DATE: **07-05-22**LOCATION/RM #:                      WO# **18220**                      ASSET # **1463**START TIME: **0900**FINISH TIME: **1630**

| CHECK POINT                                       | CHECKPOINT DESCRIPTION                                                                                                                                      | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----|-------------------------------------------------------------------------|
|                                                   |                                                                                                                                                             | YES           | NO |                                                                         |
| <b>SPECIAL INSTRUCTIONS</b>                       |                                                                                                                                                             |               |    |                                                                         |
| 1                                                 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. |               |    | gate under repair                                                       |
| 2                                                 | Notify affected personnel before performing PM (alarmed or security entrances).                                                                             |               |    |                                                                         |
| <b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b> |                                                                                                                                                             |               |    |                                                                         |
| 1                                                 | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.                                                            |               |    |                                                                         |
| 2                                                 | Check all locking devices. Lubricate as required.                                                                                                           |               |    |                                                                         |
| 3                                                 | Inspect center gate support rollers and lubricate as required.                                                                                              |               |    |                                                                         |
| 4                                                 | Clean roller track of any debris.                                                                                                                           |               |    |                                                                         |
| 5                                                 | Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.                                                                              |               |    |                                                                         |
| 6                                                 | Check for any obstructions that retard full swing or movement of the gate.                                                                                  |               |    |                                                                         |
| 7                                                 | Check that shrubs and trees are pruned clear of gate.                                                                                                       |               |    |                                                                         |
| 8                                                 | Check hold open devices for proper operation. Lubricate as required.                                                                                        |               |    |                                                                         |
| 9                                                 | Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.                                                   |               |    |                                                                         |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**