

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: VA048-01

LOCATION/RM #: Front Entrance

MECHANIC
SIGNATURE: *TmL*

DATE: 6/7/19

START TIME: 10AM

FINISH TIME: 1 PM

| Site Location | WO # | Asset # | PM # | Manufacturer | Model Number | Serial # | Asset Description | Asset Location |
|---------------|------|---------|------|--------------|--------------|----------|--|----------------|
| VA048-01 | 8919 | 1463 | | HySecurity | | | J-1502000-49 1-pc Automatic Gate SglGate,Auto,Cantilever WestParkEnt-Egress (35ft Gate) | |

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|---|---------------|----|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered. | | | |
| 2 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| GATES | | | | |
| 1 | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess. | | | |
| 2 | Check all locking devices. Lubricate as required. | | | |
| 3 | Inspect center gate support rollers and lubricate as required. | | | |
| 4 | Clean roller track of any debris. | | | |
| 5 | Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary. | | | |
| 6 | Check for any obstructions that retard full swing or movement of the gate. | | | |
| 7 | Check that shrubs and trees are pruned clear of gate. | | | |
| 8 | Check hold open devices for proper operation. Lubricate as required. | | | |

| | CHECKPOINT DESCRIPTION | TASK COMPLETE | NOTES/ ACTIONS |
|--|------------------------|---------------|----------------|
|--|------------------------|---------------|----------------|

| CHECK POINT | | YES | NO | (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---------------|--|-----|----|---|
| FENCES | | | | |
| 1 | Check posts and corner posts, support guys, and horizontal bars between each support post. | | | |
| 2 | Check wire and anchor point; re-stretch and re-anchor if necessary. | | | |
| 3 | Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post. | | | |
| 4 | Treat with galvanized protectant where rust has developed. | | | |
| 5 | If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE). | | | |
| 6 | Check that shrubs and trees are pruned clear of fencing | | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

