

**REVIEWED**

By Mike Merchan at 1:04 pm, Mar 04, 2019

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### LIGHTING, OUTSIDE

SITE AND BLDG #: VA048-01

MECHANIC

SIGNATURE: *Tu L*DATE: *3/4/19*LOCATION/RM #: *POV*START TIME: *9am*FINISH TIME: *12PM*

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA048-01	7872	2301		<i>SOL</i>			J-1502000-44 6-pc Single Light, Pole Mounted W/ Solar Panel	<i>POV</i>
VA048-01	7872	2302		<i>unable to ID MANUFACTURER</i>			J-1502000-44 4-pc Single Light, Pole Mounted	<i>entrance to gate</i>
VA048-01	7872	2303		<i>SOL</i>			J-1502000-44 1-pc Double Light, Pole Mounted W/ Solar Panel	<i>POV</i>

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer’s recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.			
2	Schedule and coordinate work with operating personnel.			
3	Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Open and tag switch.			
2	Inspect visual condition of wiring. Look for evidence of overheating.			
3	Check for proper light operation.			
4	Test operation of automatic switches/ time clock/ photocells if applicable.			
5	Inspect light pole and mounting devices for deficiencies.			

6	For any noted deficiency, takes pictures and open corrective maintenance ticket.			
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Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

