

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**SUMP PUMP**

**SITE AND BLDG #:** VA048-01

**MECHANIC**  
**SIGNATURE:** *Tm L*

**DATE:** *5/9/19*

**LOCATION/RM #:** *M ECH Room*

**START TIME:** *10AM*

**FINISH TIME:** *11AM*

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA048-01	8499	1589	PM-QT-1589	<i>Chicago Pumps</i>			J-1502000-31 1-pc Sump Pump, Electric RM 117	<i>M ECH Room</i>

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)		
		YES	NO			
SPECIAL INSTRUCTIONS						
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.					
2	Schedule outage with operating personnel.					
3	Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.					
4	If the material removed from the pump is hazardous, contact the Regional S&EM office for disposal instructions.					
5	If strainer cleaning requires removal of pump unit which should be considered a repair and not general maintenance.					
6	Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard.					
TO BE PERFORMED AT EACH INSPECTION SERVICE						
1	Remove cover plates and flush pit.					
2	Inspect check valve.					
3	Inspect interior of pit for cracks.					

4	Inspect cover plate gaskets and replace if necessary.			
5	Insure the unit is operating properly, report any deficiencies			
6	Clean up work area and remove all debris.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**