

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

THERMOSTATS

MECHANIC
SIGNATURE: *TmL*DATE: *4/9/19*

SITE AND BLDG #: VA048-01

LOCATION/RM #:

START TIME: *9 AM*FINISH TIME: *10 AM*

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA048-01	8227	1385		<i>Columbus</i>			J-1502000-17 1-pc Thermostat, AnalogRM 117	
VA048-01	8227	1386					J-1502000-17 1-pc Thermostat, DigitalRM 111	
VA048-01	8227	1387		<i>Honeywell</i>			J-1502000-17 2-pc Thermostat, DigitalRM 122	
VA048-01	8227	1388		<i>Honeywell</i>			J-1502000-17 4-pc Thermostat, AnalogRM 122	
VA048-01	8227	1389					J-1502000-17 1-pc Thermostat, DigitalRM 206	
VA048-01	8227	1390					J-1502000-17 1-pc Thermostat, DigitalRM 207	
VA048-01	8227	1391					J-1502000-17 1-pc ThermostatRM 202	
VA048-01	8227	1392					J-1502000-17 1-pc Thermostat, AnalogRM 210	
VA048-01	8227	1393					J-1502000-17 1-pc Thermo SensorRM 212	
VA048-01	8227	1394					J-1502000-17 1-pc Thermostat, DigitalRM 204B	
VA048-01	8227	1395		<i>Amana</i>			J-1502000-17 1-pc Thermostat, DigitalRM 203	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
SPECIAL INSTRUCTIONS					
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.				
2	Always follow lock out/tag out procedures. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	If EMS (Energy Management System) If it is EMS controlled 1- We log into computer with user name and password for EMS or DDC obtained from site personnel. 2- Validate set point and actual temp at computer				
2	Review all zone set points at the server IF Applicable				

3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.			
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low-pressure air.			
5	If applicable, replace battery as needed.			replaced batteries
6	Use our own Temperature meter to validate the computer is correct. If it is not EMS or DDC controlled take our temperature meter and check against actual thermostat and record temperature			used meter for thermostats

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

15th floor

hallway
thermostat has communication
code error



E6

