PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, WATER

SITE AND BLDG #: VA049-04

LOCATION/RM #: MOTOR POOL

MECHANIC SIGNATURE: _(signed)_ **DATE:** 2/12/19

START TIME: 1000AM **FINISH TIME:** 1100AM

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA049-04	7248	1597		~~sp35~~ *Femax*	504395	sp35	J-1502000-27 1-pc Water HeaterMens Room	
VA049-04	7248	1598		~~sp35~~ *Gemax*	504391	sp35	J-1502000-27 1-pc Water Heater Ladies Room	
VA049-04	7248	1599		4twb3024a1000aa	2249611	4twb3024a1000aa	J-1502000-27 1-pc Water Heater Break Room	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.			
2	Schedule shutdown with operating personnel.			
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check valve for full stroke operation in both directions, if applicable.			
2	Check valve for signs of abnormal wear and leaks. Replace packing if needed.			
3	Clean the coil with vacuum cleaner.			

4	Comb the fins as needed.			
5	Clean all fans and motors.			
6	Check operation of controls and safeties.			
7	Lubricate as required.			
8	Check all motors, belts, pulleys, shafts, etc. for alignment.			

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**