

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

Filter Replacement

SITE AND BLDG: VA051-01

MECHANIC

SIGNATURE:

Audrey B...

DATE:

5-9-19

LOCATION/RM #:

START TIME:

10:15 AM

FINISH TIME:

12 PM

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA051-01	8475	3015		<i>Daikin</i>	<i>BYFQ 60 B8WPU</i>	<i>2117284</i>	J-1502000-04 1-pc Ac Unit, Hallway Quarterly Filter PM	<i>Hallway</i>
VA051-01	8475	3016		<i>Daikin</i>	FXMQ24PVJU	EO03661	J-1502000-04 1-pc AC Unit, Heat Pump, Fan Coil Unit cap 479 PSIG Quarterly Filter PM	
VA051-01	8475	3017		<i>Daikin</i>	FXMQ24PVJU	E003649	J-1502000-04 1-pc AC Unit, Heat Pump, Fan Coil Unit cap 478 PSIG Quarterly Filter PM	
VA051-01	8475	3161		<i>//</i>			J-1502000-04 1-pc Air Handler, With Chilled Water Quarterly Filter PM	
VA051-01	8475	3185		<i>//</i>	REMQ96PBTJ	A000543	J-1502000-04 1-pc Air Unit, Outdoor Quarterly Filter PM	
VA051-01	8475	3186		<i>//</i>	REMQ120PBTJ	A000958	J-1502000-04 1-pc Air Unit, Outdoor Quarterly Filter PM	
VA051-01	8475	3187		<i>//</i>	REMQ120PBTJ	A000953	J-1502000-04 1-pc Air Unit, Outdoor Quarterly Filter PM	
VA051-01	8475	3188		<i>//</i>	REMQ96PBTJ	A000504	J-1502000-04 1-pc Air Unit, Outdoor Quarterly Filter PM	
VA051-01	8475	3189		<i>//</i>	REMQ96PBTJ	A000538	J-1502000-04 1-pc Air Unit, Outdoor Quarterly Filter PM	
VA051-01	8475	3190		<i>//</i>	REMQ96PBTJ	A000484	J-1502000-04 1-pc Air Unit, Outdoor Quarterly Filter PM	

VA051-01	8475	3191	Daikin	REMQ120PBTJ	A000954	J-1502000-04 1-pc Air Unit, Outdoor Quarterly Filter PM	
VA051-01	8475	3192	Daikin	REMQ120PBTJ	A000888	J-1502000-04 1-pc Air Unit, Outdoor Quarterly Filter PM	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace both internal and external filters as necessary.	✓		
2	Label and Date Filter	✓		
3	Did all High Asset Filters get Changed	✓		
Qty	Size			NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
30	20x20x1	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: GMW **Additional Notes:**

