

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST DEHUMIDIFIER

SITE AND BLDG #: VA099-01

MECHANIC

SIGNATURE: 

DATE: 5/20/19

LOCATION/RM #:

START TIME: 8:30 AM

FINISH TIME: 1:00 PM

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA099-01	8533	2362	PM-SA-2370	GREENHECK	CSAA035UAC00	13070691	J-1502000-04 1-pc Energy Recovery Unit Quarterly Filter PM	1st floor
VA099-01	8533	2363	PM-SA-2370	GREENHECK	ERV-521H-30-A	13070692	J-1502000-04 1-pc Energy Recovery Unit Quarterly Filter PM	2nd floor

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2	Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check water inlet and outlet for any leaks, repair as needed.			replaced filter
2	Clean and/or replace filter as needed.			
3	If applicable, check hours per usage, replace tanks as needed.			

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

