

REVIEWED

By Mike Merchan at 1:13 pm, Feb 27, 2019

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**SECURITY SYSTEM/KEYCARD****SITE AND BLDG #:** VA099-01**MECHANIC
SIGNATURE:** *Tm L***DATE:** *2/27/19***LOCATION/RM #:** *enhanced OMS***START TIME:** *9AM***FINISH TIME:** *930AM*

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA099-01	7257	2380		<i>Veradit</i>			J-1502000-54 1-pc Key Card Scanner	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.				
2	Always follow lock out/tag out procedures . De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Test the control panels for communications to the monitoring center, sirens, tampers, cameras, and strobe lights.				
2	Inspect and test the operation of all detection devices				
3	Check power supplies				
4	Verify that no compromise to devices has occurred (compromise of devices could be from building alterations, partitions, furniture or other obstacles)				
5	Test the batteries on remotes and wireless sensors inspection of all visible wiring and conduits				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

AFOS used access card and verified operation

