PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
FILTER REPLACEMENT

SITE AND BLDG #: VA099-02

MECHANIC SIGNATURE: Troy **DATE:** 6/19/19

LOCATION/RM #: **WO# 8871**

START TIME: 11 am **FINISH TIME:** 12 pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES	TASK COMPLETE NO	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace filters as required.	X		Replaced all filters
2	Initial and Date Filter (if disposable)	X		Dated all filters
3	Initial and Date Yellow Maintenance Tag (if applicable)	X		

ASSET #	SIZE	QTY	NOTES/ ACTIONS
2391	16X24X2	6	

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes: