

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: VA099 Date of Visit: 10/21/20

Contractor Personnel on Site:

1. <u>RICHARD WALKER</u>	3. _____
2. _____	4. _____

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. <u>WO 12905MO 12906MO</u>
2. <u>GATE, LIGHTING</u>
3. _____
4. _____
5. _____

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**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Richard Walker Date: 10.19.2020

Signed: Richard Walker

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Don Huson Date: 10.19.2020

Signed: Don Huson

E-Mail: \_\_\_\_\_

VA099 OCTOBER 2020 PMS									
Location	WO #	Asset #	PM #	Asset Description	Manufacturer	Model Number	Serial #	Initial Once Completed	Note
VA099-01	12905	1465	PM-MO-1465	J-1502000-49 1-pc Automatic Gate 2013 Sgl Gate,Auto,Cantilever Road to motor pool			4513N1594	RW	<i>Gate is not Automatic</i>
VA099-02	12906	1466	PM-MO-1467	J-1502000-45 14-pc Single Light, Pole Mounted				RW	
VA099-02	12906	1467	PM-MO-1467	J-1502000-45 6-pc Double Light, Pole Mounted		CGAM 070F 2H02 AXD2 A1A1 A1A1 XA1D 1AXX XXXX XBXA 3X1D XXXF XX		RW	

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES**

SITE AND BLDG #: **VA099-01**LOCATION/RM #: **Motor Pool** WO# **12905** ASSET # **1465**MECHANIC  
SIGNATURE:*Rich Walker*DATE: **10 19, 2020**START TIME: **12pm**FINISH TIME: **12.30pm**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>SPECIAL INSTRUCTIONS</b>				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	/	Manual Gate / No Power
2	Notify affected personnel before performing PM (alarmed or security entrances).	✓	/	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓	/	
2	Check all locking devices. Lubricate as required.	✓	/	
3	Inspect center gate support rollers and lubricate as required.	✓	/	
4	Clean roller track of any debris.	✓	/	
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	✓	/	
6	Check for any obstructions that retard full swing or movement of the gate.	✓	/	
7	Check that shrubs and trees are pruned clear of gate.	✓	/	
8	Check hold open devices for proper operation. Lubricate as required.	✓	/	
9	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**LIGHTING, OUTSIDE**

SITE AND BLDG #: **VA099-002**

**0MS** **1466**  
**LOCATION/RM #:** **Parking** **WO#** **12906** **ASSET #** **1467**

MECHANIC  
SIGNATURE:*Richard Walker*DATE: **10. 19 2020**

START TIME:

**12.30**FINISH TIME: **1.30**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>SPECIAL INSTRUCTIONS</b>				
1	Schedule and coordinate work with operating personnel.	✓		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Inspect lighting contactor for pitting or arcing - report issues	✓		
2	Inspect visual condition of wiring. Look for evidence of overheating.	✓		
3	Check for proper light operation.	✓		
4	Test operation of automatic switches/ time clock/ photocells if applicable.	✓		
5	Inspect light pole and mounting devices for deficiencies.	✓		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**